

ZB# 04-24

Melvin Bynum

24-5-20

ZONING BOARD OF APPEALS
TOWN OF NEW WINDSOR
555 UNION AVENUE
NEW WINDSOR, N.Y. 12553

Granted 5-10-04

ZBA #04-24 MELVIN BYNUM (AREA)
237 OAK STREET (24-5-20)

Melvin Bynum 561-6259

**OFFICE OF THE BUILDING INSPECTOR
TOWN OF NEW WINDSOR
ORANGE COUNTY, NEW YORK**

NOTICE OF DISAPPROVAL OF BUILDING PERMIT APPLICATION

**APPLICANT IS TO PLEASE CONTACT THE ZONING BOARD SECRETARY AT (845) 563-4615 TO
MAKE AN APPOINTMENT WITH THE ZONING BOARD OF APPEALS.**

DATE: 6/3/03

APPLICANT: Melvin & Eva Bynum
237 Oak Street
New Windsor, NY 12553

COPY

PLEASE TAKE NOTICE THAT YOUR APPLICATION DATE: 6/2/03

FOR : Melvin & Eva Bynum

LOCATED AT: 237 Oak Street

ZONE: R-4 Sec/Blk/ Lot: 24-5-20

DESCRIPTION OF EXISTING SITE: Single family dwelling/9.4ftx10ft roofed over front porch

IS DISAPPROVED ON THE FOLLOWING GROUNDS: 48-12 Use Bulk Table R-4 Zone

1. 48-12, Column E-8 Required front yard is 35ft, proposed front yard is 24ft. A variance of 11ft is required.


BUILDING INSPECTOR

PERMITTED

PROPOSED OR
AVAILABLE:

VARIANCE:
REQUEST:

ZONE: R-4 USE: Roofed over front porch

MIN LOT AREA:

MIN LOT WIDTH:

REQ'D FRONT YD: 35ft

24ft

11ft

REQ'D SIDE YD:

REQ'D TOTAL SIDE TD:

REQ'D REAR YD:

REQ'D FRONTAGE:

MAX BLDG HT:

FLOOR AREA RATIO:

MIN LIVABLE AREA:

DEV COVERAGE:

cc: Z.B.A., APPLICANT, FILE, W/ ATTACHED MAP

APPROVED

04-24

PLEASE ALLOW FIVE TO TEN DAYS TO PROCESS
IMPORTANT
YOU MUST CALL FOR ALL REQUIRED INSPECTIONS OF CONSTRUCTION

Other inspections will be made in most cases but those listed below must be made or Certificate of Occupancy may be withheld. Do not mistake an unscheduled inspection for one of those listed below. Unless an inspection report is left on the job indicating approval of one of these inspections it has not been approved and it is improper to continue beyond that point in the work. Any disapproved work must be reinspected after correction.

1. When excavating is complete and footing forms are in place (before pouring.)
2. Foundation inspection. Check here for waterproofing and footing drains.
3. Inspect gravel base under concrete floors and under slab plumbing.
4. When framing, rough plumbing, rough electric and before being covered.
5. Insulation.
6. Final inspection for Certificate of Occupancy. Have on hand electrical inspection data and final certified plot plan. Building is to be completed at this time. Well water test required and engineer's certification letter for septic system required.
7. Driveway inspection must meet approval of Town Highway Superintendent. A driveway bond may be required.
8. \$50.00 charge for any site that calls for the inspection twice.
9. Call 24 hours in advance, with permit number, to schedule inspection.
10. There will be no inspections unless yellow permit card is posted.
11. Sewer permits must be obtained along with building permits for new houses.
12. Septic permit must be submitted with engineer's drawing and percolation test.
13. Road opening permits must be obtained from Town Clerk's office.
14. All building permits will need a Certificate of Occupancy or a Certificate of Compliance and here is no fee for this.

RECEIVED
JUL 2 2003
TOWN OF WINDSOR
FOR OFFICE USE ONLY:
Building Permit #: 609

AFFIDAVIT OF OWNERSHIP AND/OR CONTRACTOR'S COMP & LIABILITY INSURANCE CERTIFICATE IS REQUIRED BEFORE THE BUILDING PERMIT APPLICATION WILL BE ACCEPTED AND/OR ISSUED

PLEASE PRINT CLEARLY - FILL OUT ALL INFORMATION WHICH APPLIES TO YOU

Owner of Premises Melvin Bynum

Address 237 Oak Street, New Windsor NY 12553 Phone # (845) 561-6259

Mailing Address Same Fax # _____

Name of Architect Jim Ziegler

Address _____ Phone _____

Name of Contractor Precision Construction Co. 788-0181

Address 1025 Prospect Ave, Peekskill, NY 10566 Phone 845-649-8591

State whether applicant is owner, lessee, agent, architect, engineer or builder Owner

If applicant is a corporation, signature of duly authorized officer _____
(Name and title of corporate officer)

1. On what street is property located? On the EAST side of Oak St.
(N, S, E or W)
and 100 feet from the intersection of Oak & Spruce

2. Zone or use district in which premises are situated _____ Is property a flood zone? Y _____ N _____

X 3. Tax Map Description: Section 24 Block 5 Lot 20

4. State existing use and occupancy of premises and intended use and occupancy of proposed construction.

a. Existing use and occupancy _____ b. Intended use and occupancy _____

5. Nature of work (check if applicable) ☐ New Bldg. ☒ Addition ☐ Alteration ☐ Repair ☐ Removal ☐ Demolition ☒ Other Existing front porch extension

6. Is this a corner lot? No

7. Dimensions of entire new construction. Front _____ Rear _____ Depth _____ Height _____ No. of stories w/ addition

8. If dwelling, number of dwelling units: _____ Number of dwelling units on each floor _____ roof extension

Number of bedrooms 3 Baths 1 1/2 Toilets 2 Heating Plant: Gas _____ Oil X
Electric/Hot Air _____ Hot Water _____ If Garage, number of cars _____

9. If business, commercial or mixed occupancy, specify nature and extent of each type of use _____

10. Estimated cost \$2800.00 Fee \$50.00 **ZONING BOARD**

APPLICATION FOR BUILDING PERMIT
TOWN OF NEW WINDSOR, ORANGE COUNTY, NEW YORK

date

date

APPLICATION FOR BUILDING PERMIT
TOWN OF NEW WINDSOR, ORANGE COUNTY, NEW YORK
Pursuant to New York State Building Code and Town Ordinances

Building Inspector: Michael L. Babcock
Asst. Inspectors: Frank Lial & Louis Kryshear
New Windsor Town Hall
555 Union Avenue
New Windsor, New York 12553
(845) 563-4818
(845) 563-4895 FAX

Bldg Insp Examined _____
Fire Insp Examined _____
Approved _____
Disapproved _____
Permit No. _____

INSTRUCTIONS

- A. This application must be completely filled in by typewriter or in ink and submitted to the Building Inspector.
- B. Plot plan showing location of lot and buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be drawn on the diagram, which is part of this application.
- C. This application must be accompanied by two complete sets of plans showing proposed construction and two complete sets of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical and plumbing installations.
- D. The work covered by this application may not be commenced before the issuance of a Building Permit.
- E. Upon approval of this application, the Building Inspector will issue a Building Permit to the applicant together with approved set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises, available for inspection throughout the progress of the work.
- F. No building shall be occupied or used in whole or in part for any purpose whatever until a Certificate of Occupancy shall have been granted by the Building Inspector.

APPLICATION IS HEREBY MADE to the Building Inspector for the issuance of a Building Permit pursuant to the New York Building Construction Code Ordinances of the Town of New Windsor for the construction of buildings, additions, or alterations, or for removal or demolition or use of property as herein described. The applicant agrees to comply with all applicable laws, ordinances, regulations and certifies that he is the owner or agent of all that certain lot, piece or parcel of land and/or building described in this application and if not the owner, that he has been duly and properly authorized to make this application and to assume responsibility for the owner in connection with this application.

Michael L. Babcock
(Signature of Applicant)

237 Oak Street New Windsor
(Address of Applicant)

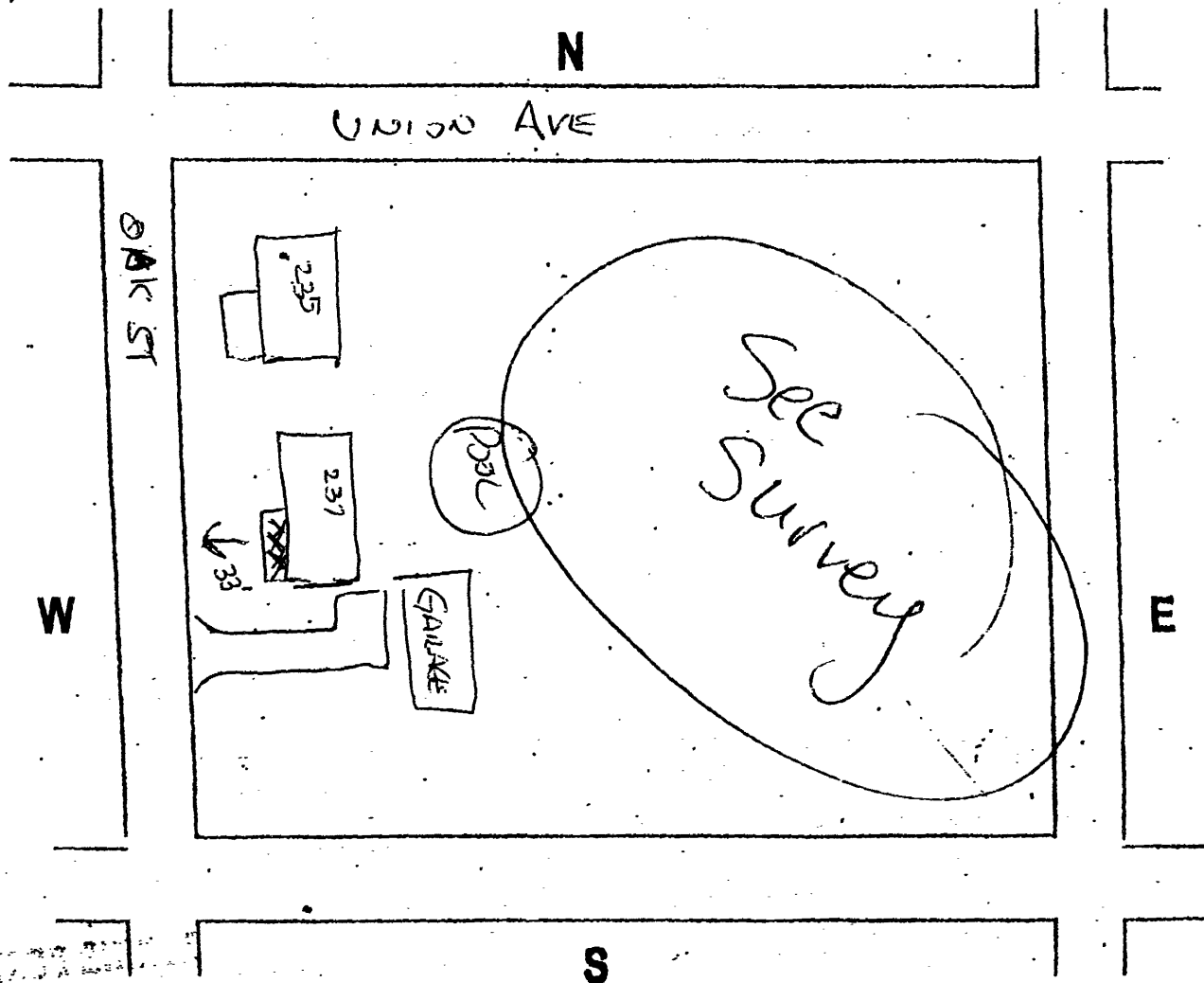
Michael L. Babcock
(Owner's Signature)

237 Oak Street
(Owner's Address)

PLOT PLAN

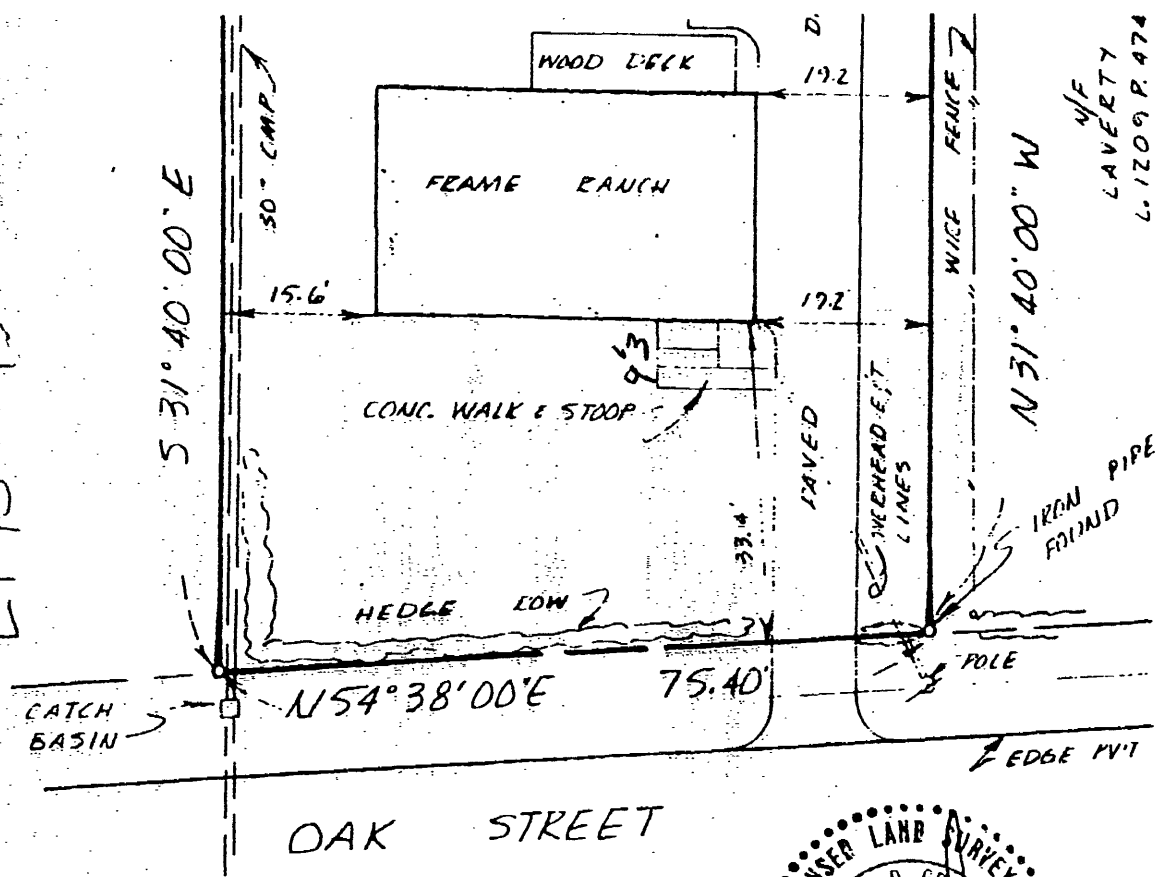
NOTE:

Locate all buildings and indicate all set back dimensions. Applicant must indicate the building line or lines clearly and distinctly on the drawings.



PLEASE ALLOW FIVE TO TEN DAYS TO PROCESS
IMPORTANT
YOU MUST CALL FOR ALL REQUIRED INSPECTIONS OF CONSTRUCTION

1998-8667



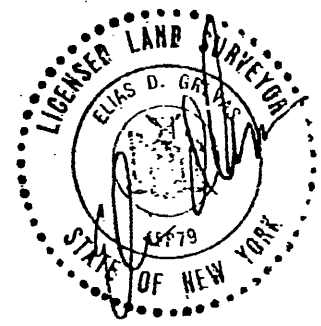
W/F
LAVERTY
L. 1209 P. 474


1. Offsets shown are at right angles to the property line.
2. No certification is made for items not visible at ground surface at the time of the survey.
3. Subject to all other grants and assessments of record.

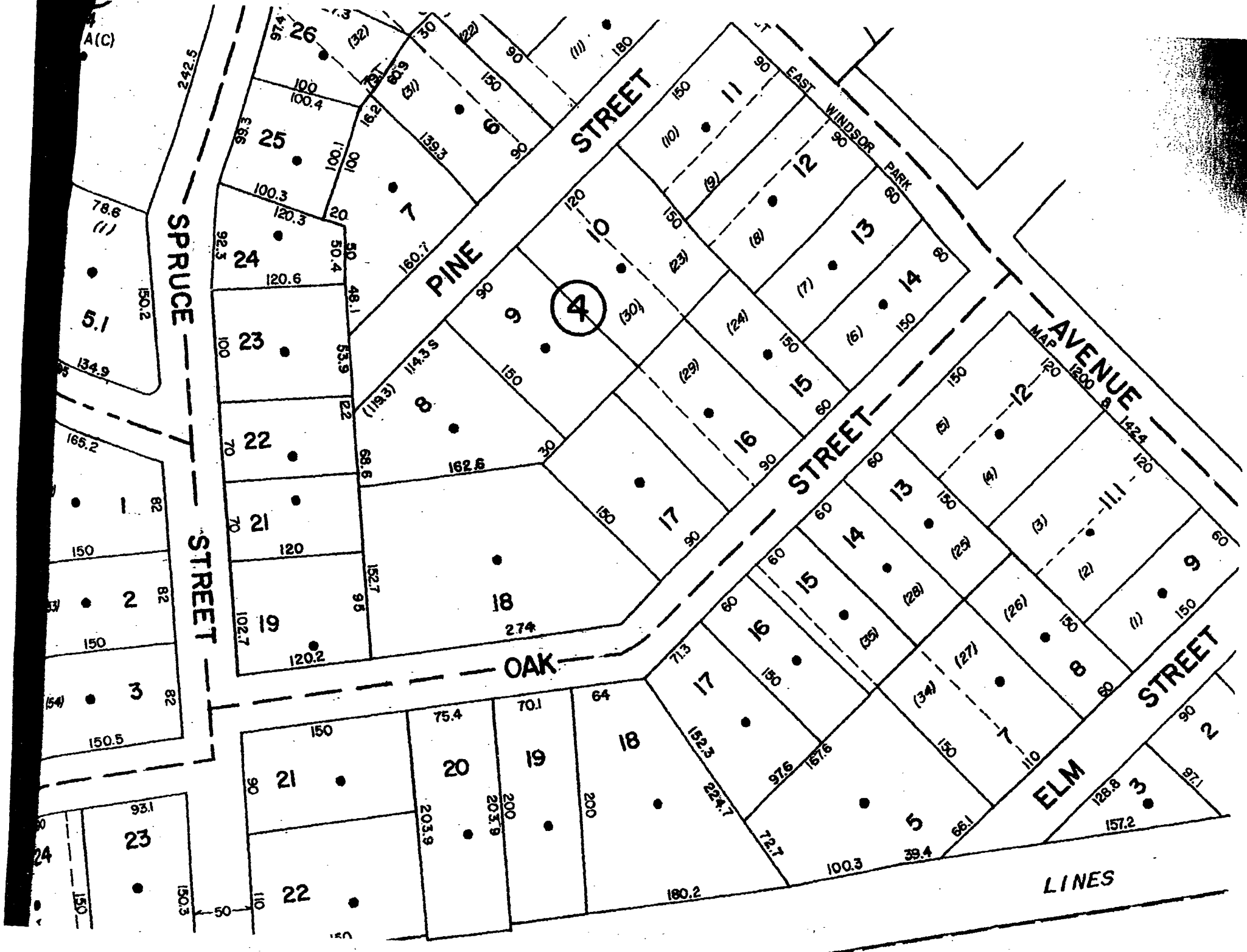
CERTIFICATION

I hereby certify to Ezra H. Roe, Julia E. Stell, Federal Housing Administration, Colonial Mortgage Corporation and Chicago Title Insurance Company that this plan resulted from an actual field survey of the indicated premises on 4 April 1983 performed in accordance with the Code of Practice adopted by the New York State Association of Professional Land Surveyors, Inc. and is to the best of my knowledge and belief correct.

*Cert: myself
HSH, its successors and
its assigns
Then Title Insurance*



 MCGOEY, HAUSER & GREVAS CONSULTING ENGINEERS 45 Quassaick Ave. (Rte. 9-W) 9 High Street New Windsor, New York Port Jarvis, New York			SURVEY FOR: JULIA E. STELL TOWN OF NEW WINDSOR : ORANGE COUNTY : NEW YORK	
Revision	Date	Description	Drawn: <i>WBA</i>	BOUNDARY / LOCATION SURVEY
			Checked: <i>WBA</i>	
			Scale: 1" = 20'	
			Date 6 APR. 1983	
			Job No 834-83	



SPRUCE STREET

PINE STREET

STREET

STREET

AVENUE

ELM STREET

LINES

4

10

12

12

7

5

OAK

20

19

18

22

21

23

19

21

22

23

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26

5.1

78.6

A(C)

MAP

157.2

128.8

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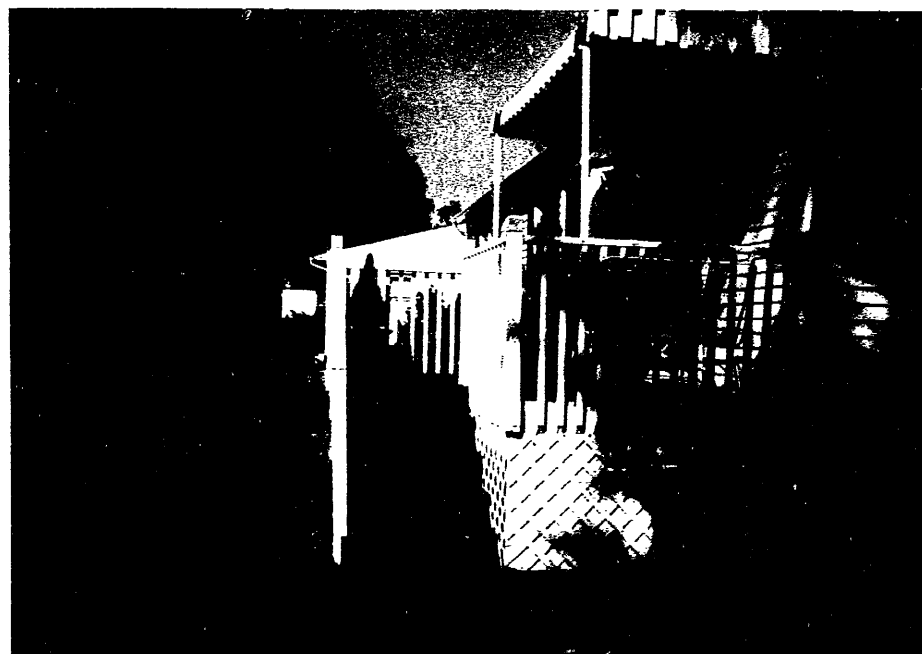
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NEW WINDSOR ZONING BOARD OF APPEALS

SBL: 24-5-20

In the Matter of the Application of

MELVIN BYNUM

MEMORANDUM OF
DECISION GRANTING

AREA

CASE #04-24

WHEREAS, Melvin Bynum, Jr. representing Melvin Bynum, Sr., owner(s) of 237 Oak Street, New Windsor, New York, 12553, has made application before the Zoning Board of Appeals for a/an Request for 11 ft. Front Yard Setback for existing roof over front porch (48-12, E-8) at 237 Oak Street in an R-4 Zone (24-5-20) and;

WHEREAS, a public hearing was held on May 10, 2004 before the Zoning Board of Appeals at the Town Hall, New Windsor, New York; and

WHEREAS, Melvin Bynum, Jr. Representing Melvin Bynum, Sr., the Applicant, appeared on behalf of this Application; and

WHEREAS, there were no spectators appearing at the public hearing; and

WHEREAS, no one spoke in favor of or in opposition to the Application; and

WHEREAS, a decision was made by the Zoning Board of Appeals on the date of the public hearing granting the application; and

WHEREAS, the Zoning Board of Appeals of the Town of New Windsor sets forth the following findings in this matter here memorialized in furtherance of its previously made decision in this matter:

1. The notice of public hearing was duly sent to residents and businesses as prescribed by law and published in The Sentinel, also as required by law.
2. The Evidence presented by the Applicant showed that:
 - (a) The property is a residential property located in a neighborhood of residential properties.
 - (b) The purpose of the application is to allow the applicant to construct a roof over an existing front porch.
 - (c) The house will not appear to project closer to the road than its neighbors.

- (d) Apparently, the applicant has had no complaints, formal or informal, about the porch as it exists.
- (e) In improving the porch, the applicant will not remove any trees or substantial vegetation.
- (f) The porch is not built on top of any easements including, but not limited to, water, sewer and electrical.

WHEREAS, The Zoning Board of Appeals of the Town of New Windsor makes the following conclusions of law here memorialized in furtherance of its previously made decision in this matter:

1. The requested variance(s) will not produce an undesirable change in the character of the neighborhood or create a detriment to nearby properties.
2. There is no other feasible method available to the Applicant that can produce the benefits sought.
3. The variance(s) requested are substantial in relation to the Town regulations but, nevertheless, are warranted.
4. The requested variance(s) will not have an adverse effect or impact on the physical or environmental conditions in the neighborhood or zoning district.
5. The difficulty the Applicant faces in conforming to the bulk regulations is self-created but, nevertheless, should be allowed.
6. The benefit to the Applicant, if the requested variance(s) are granted, outweighs the detriment to the health, safety and welfare of the neighborhood or community.
7. The requested variance(s) are/is appropriate and are/is the minimum variance(s) necessary and adequate to allow the Applicant relief from the requirements of the Zoning Local Law and at the same time preserve and protect the character of the neighborhood and the health, safety and welfare of the community.
8. The interests of justice will be served by allowing the granting of the requested area variance(s).

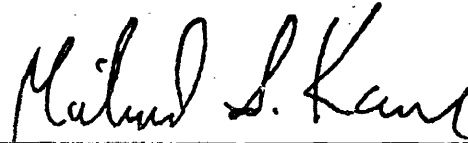
NOW, THEREFORE, BE IT

RESOLVED, that the Zoning Board of Appeals of the Town of New Windsor GRANT a request for a Request for 11 ft. Front Yard Setback for existing roof over front porch (48-12, E-8) at 237 Oak Street in an R-4 Zone (24-5-20) as sought by the Applicant in accordance with plans filed with the Building Inspector and presented at the public hearing.

BE IT FURTHER

RESOLVED, that the Secretary of the Zoning Board of Appeals of the Town of New Windsor transmit a copy of this decision to the Town Clerk, Town Planning Board and/or Building Inspector and Applicant.

Dated: May 10, 2004

A handwritten signature in cursive script, reading "Michael S. Kane". The signature is written in dark ink and is positioned above a horizontal line.

Chairman



Town of New Windsor

**555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4615
Fax: (845) 563-4695**

OFFICE OF THE ZONING BOARD OF APPEALS

August 10, 2004

Melvin Bynum
237 Oak Street
New Windsor, NY 12553

SUBJECT: REQUEST FOR VARIANCE #04-24

Dear Mr. Bynum:

Please find enclosed two copies of the Formal Decision for your case before the Zoning Board of Appeals. Please keep these copies in your records for future reference if needed.

If you are in need of any further assistance or have any questions in this matter, please feel free to contact me at the above number.

Very truly yours,

Myra Mason, Secretary to the
NEW WINDSOR ZONING BOARD

MLM:mlm

cc: Michael Babcock, Building Inspector

**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS
OFFICE
845-563-4615**

MEMORANDUM

TO: LARRY REIS, COMPTROLLER
FROM: MYRA MASON, SECRETARY TO THE ZONING BOARD
DATE: 6-28-04
SUBJECT: ESCROW REFUND

**PLEASE ISSUE A CHECK IN THE AMOUNT OF \$ 191.50 TO CLOSE OUT
ESCROW FOR:**

ZBA FILE #04-24

NAME & ADDRESS:

**Melvin Bynum
237 Oak Street
New Windsor, NY 12553**

THANK YOU,

MYRA

L.R.6-28-04



**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS
RECORD OF CHARGES & PAYMENTS**



FILE #04-24 TYPE: AREA

APPLICANT Name & Address:

Melvin Bynum
237 Oak Street
New Windsor, NY 12553

TELEPHONE: 561-6259

RESIDENTIAL:	\$ 50.00	CHECK # <u>1743</u>
COMMERCIAL	\$ 150.00	CHECK # _____
INTERPRETATION	\$ 150.00	CHECK # _____

ESCROW: RESIDENTIAL \$300.00 CHECK # 1744

~~~~~

| <u>DISBURSEMENTS:</u>        |                | <u>MINUTES</u><br><u>\$5.50 / PAGE</u> | <u>ATTORNEY</u><br><u>FEE</u> |
|------------------------------|----------------|----------------------------------------|-------------------------------|
| PRELIMINARY:                 | <u>3</u> PAGES | \$ <u>16.50</u>                        | \$ <u>35.00</u>               |
| 2 <sup>ND</sup> PRELIMINARY: | ____ PAGES     | \$ _____                               | \$ _____                      |
| PUBLIC HEARING:              | <u>4</u> PAGES | \$ <u>22.00</u>                        | \$ <u>35.00</u>               |
| PUBLIC HEARING:              | ____ PAGES     | \$ _____                               | \$ _____                      |

TOTAL:      \$ 38.50      \$ 70.00

~~~~~

ESCROW POSTED: \$ 300.00
LESS: DISBURSEMENTS: \$ 108.50

AMOUNT DUE: \$ _____

REFUND DUE: \$ 191.50

Cc:

L.R. 6-28-04

MELVIN BYNUM (04-24)

MR. KANE: Request for 11 ft. front yard setback for existing roof over front porch at 237 Oak Street in an R-4 zone.

Mr. Melvin Bynum, Jr. appeared before the board for this proposal.

MR. KANE: Tell us what you want to do.

MR. BYNUM: First I'm here on behalf of my father, Melvin Bynum, Sr.

MS. MASON: I do have a proxy.

MR. KANE: That makes your name?

MR. BYNUM: Melvin Bynum, Jr.

MR. KANE: Okay, sir.

MR. BYNUM: My parents are looking to build an existing, I'm sorry, a roof over their existing front porch which will need a variance.

MR. KANE: Currently coming out your front door you just have a cement--

MR. BYNUM: Yes.

MR. REIS: Excuse me, Mr. Chairman, the application says for existing roof over front porch, you want to create the roof?

MR. BYNUM: Right, right, they want to create one.

MR. REIS: There's no existing roof there now?

MR. BYNUM: There is.

MR. KANE: There is a partial one.

MR. REIS: They want to expand.

MR. BYNUM: Create a new one.

MR. MINUTA: Will it be extending passed the existing roof?

MR. BYNUM: I believe so, yes.

MR. MINUTA: May I see those?

MR. BYNUM: Sure.

MR. MINUTA: Okay, we're extending passed.

MR. KANE: The deck itself is not going to change?

MR. BYNUM: No.

MR. MINUTA: Just placing a roof where an overhang--

MR. KANE: So you'll be removing the metal overhang there right now and your intent is to put a reverse gable roof in there?

MR. BYNUM: Yes.

MR. KANE: Safety considerations with the roof being put on?

MR. BYNUM: Yes, there are, yes, there are.

MR. MINUTA: It would prohibit rain, snow and ice from going on the deck or at least help to resist that on the stairs and steps itself?

MR. BYNUM: Yes.

MR. KANE: With the addition of the roof onto the front of the house, will that extend your house closer to the road than other homes that are on your street?

MR. BYNUM: I don't believe so, no.

MR. KANE: The existing metal roof that's there, is that a legal thing or is that just--

MR. BABCOCK: Well, this will fix it.

MR. KANE: My point being do you know if your parents had any complaints on the existing roof that were either formal or informal?

MR. BYNUM: None at all.

MR. KANE: Obviously not cutting down any trees or water hazards?

MR. BYNUM: Correct.

MR. KANE: No easements or setbacks in that particular area?

MR. BYNUM: No.

MR. MINUTA: It will not be projecting further?

MR. KANE: Yes. At this point, I will open it up to the public and ask if there's anybody here for this particular hearing? No? We'll close the public portion of the meeting, ask Myra how many mailings.

MS. MASON: On April 20th, I mailed out 77 envelopes and had no response.

MR. KANE: Gentlemen, any other questions?

MR. MINUTA: Accept a motion?

MR. KANE: Yes.

MR. MINUTA: I make a motion that we grant Melvin Bynum his request for 11 foot front yard setback for the existing roof over the front porch as well as the proposed roof over the front porch at 237 Oak Street in an R-4 zone.

MR. REIS: Second it.

ROLL CALL

MR. REIS	AYE
MR. MINUTA	AYE
MR. KANE	AYE

MR. KANE: There's no variance for the existing roof, it's only for the proposed roof so just want to make sure the words are correct that the old roof is going and we're putting a new one.

MR. MINUTA: Will you be willing to submit this for the record?

MR. BYNUM: Sure.

MR. MINUTA: As submitted a roof over existing deck for the Bynum residence as prepared by Cuomo Engineering, New Windsor, New York that we grant the variance for the plans as indicated and submitted to the board.

MR. KANE: Good, thank you.

MELVIN BYNUM (04-24)

MR. KANE: Request for 11 ft. front yard setback for existing roof over front porch at 237 Oak Street in an R-4 zone.

Mr. Melvin Bynum appeared before the board for this proposal.

MR. KANE: Well, tell us what you want to do.

MR. BYNUM: I live at 237 Oak Street, I have drawings here just in case you want to refer to it. Basically, I have a front porch that's measures 9 foot by 10 foot and I have an aluminum awning over it, I want to replace the aluminum awning with reverse gable roof and when I went for a permit, the gentleman said I need a variance for 11 feet so that's why I'm here.

MR. KANE: You're just replacing the awning, was the deck there?

MR. BYNUM: The deck was there.

MR. KANE: Are we clearing things up, Mike?

MR. BABCOCK: Yes, while he's here with the roof structure, he's bigger than the 6 x 8 projects closer than 35 feet to the front yard so we're going to clear the whole thing up while he's here.

MR. MC DONALD: Just adding a roof to an existing deck?

MR. BYNUM: Correct.

MR. KANE: He had an aluminum roof, he took that down but you're going--

MR. BYNUM: It's still there.

MR. KANE: You're going to take it down?

MR. BYNUM: Yes.

MR. KANE: You haven't had any complaints about the deck or the roof as is right now?

MR. BYNUM: None.

MR. KANE: Cutting down of any trees or substantial vegetation?

MR. BYNUM: No.

MR. KANE: Creating any water hazards or runoffs?

MR. BYNUM: None.

MR. KANE: The front of your house where the porch comes out, does that look like it projects closer to the road than the other homes in your neighborhood?

MR. BYNUM: No, in fact, there's one house that's closer to the road.

MR. KANE: So even with this gable coming out, you won't be the closest?

MR. BYNUM: No, I will not.

MR. MC DONALD: Accept a motion?

MR. KANE: Yes, I will.

MR. MC DONALD: Make a motion we set up Mr. Melvin Bynum for a request 11 foot front yard setback for existing roof over front porch at 237 Oak Street.

ROLL CALL

April 12, 2004

18

MR. RIVERA
MR. MC DONALD
MR. KANE

AYE
AYE
AYE



RESULTS OF Z.B.A. MEETING OF:

May 10, 2004

PROJECT: Melvin Bynum

ZBA #

04-24

P.B.#



USE VARIANCE:

NEED: EAF

PROXY

LEAD AGENCY: M) S) VOTE: A N

RIVERA

MCDONALD

REIS

MINUTA

KANE

CARRIED: Y N

NEGATIVE DEC: M) S) VOTE: A N

RIVERA

MCDONALD

REIS

MINUTA

KANE

CARRIED: Y N

PUBLIC HEARING: M) S) VOTE: A N

RIVERA

MCDONALD

REIS

MINUTA

KANE

CARRIED: Y N

APPROVED: M) S) VOTE: A N

RIVERA

MCDONALD

REIS

MINUTA

KANE

CARRIED: Y N

ALL VARIANCES - PRELIMINARY APPEARANCE:

SCHEDULE PUBLIC HEARING:

M) S)

VOTE: A N

RIVERA

MCDONALD

REIS

MINUTA

KANE

CARRIED: Y N

PUBLIC HEARING:

STATEMENT OF MAILING READ INTO MINUTES ✓

VARIANCE APPROVED:

M) MN S) RS VOTE: A 3 N 0.

~~RIVERA~~

~~MCDONALD~~

REIS

MINUTA

KANE

CARRIED: Y ✓ N .

Proposed Roof

**ZONING BOARD OF APPEALS: TOWN OF NEW WINDSOR
COUNTY OF ORANGE: STATE OF NEW YORK**

-----X

In the Matter of the Application for Variance of

MELVIN BYNUM

AFFIDAVIT OF
SERVICE
BY MAIL

#04-24

----- X

STATE OF NEW YORK)

) SS:

COUNTY OF ORANGE)

MYRA L. MASON, being duly sworn, deposes and says:

That I am not a party to the action, am over 18 years of age and reside at 67 Bethlehem Road, New Windsor, NY 12553.

That on the 20TH day of APRIL, 2004, I compared the 77 addressed envelopes containing the Public Hearing Notice pertinent to this case with the certified list provided by the Assessor's Office regarding the above application for a variance and I find that the addresses are identical to the list received. I then placed the envelopes in a U.S. Depository within the Town of New Windsor.

Sworn to before me this

Myra L. Mason
Myra L. Mason, Secretary

23rd day of April, 2004

J. F. [Signature]
Notary Public

JENNIFER MEAD
Notary Public, State Of New York
No. 01ME6050024
Qualified In Orange County
Commission Expires 10/30/ 2006

PUBLIC HEARING NOTICE
ZONING BOARD OF APPEALS
TOWN OF NEW WINDSOR

PLEASE TAKE NOTICE that the Zoning Board of Appeals of the TOWN OF NEW WINDSOR, New York, will hold a Public Hearing pursuant to Section 48-34A of the Zoning Local Law on the following Proposition:

Appeal No. 04-24

Request of Melvin Bynum

for a VARIANCE of the Zoning Local Law to Permit:

**Request for 11 ft. Front Yard Setback for existing roof over front porch
being a VARIANCE of Section (48-12, E-8)**

for property located at: 237 Oak Street in an R-4 Zone

known and designated as tax map Section 24 Block 5 Lot 20

**PUBLIC HEARING will take place on May 10, 2004 at the New Windsor Town
Hall, 555 Union Avenue, New Windsor, New York
beginning at 7:30 P.M.**


Michael Kane, Chairman



Town of New Windsor

555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4631
Fax: (845) 563-4693

Assessors Office

April 15, 2004

Melvin Bynum
237 Oak Street
New Windsor, NY 12553

Re: 24-5-20 ZBA# 04-24

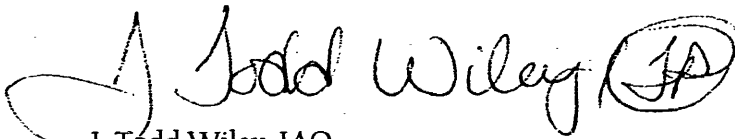
Dear Mr. Bynum:

According to our records, the attached list of property owners are within five hundred (500) feet of the above referenced property.

The charge for this service is \$95.00, minus your deposit of \$25.00.

Please remit the balance of \$ 70.00 to the Town Clerk's Office.

Sincerely,


J. Todd Wiley, IAO
Sole Assessor

JTW/tmp
Attachments

CC: Myra Mason, Zoning Board

24-3-4

John & Rose Mitchell
230 James Street
New Windsor, NY 12553

24-3-5.1

Peter Hansen
222 Parkway Drive
New Windsor, NY 12553

24-3-7.1

John & Jeryl Robbins
224 Parkway Drive
New Windsor, NY 12553

24-4-6

John McQuiston
224 Pine Street
New Windsor, NY 12553

24-4-7

Christine VonHoff
226 Pine Street
New Windsor, NY 12553

24-4-8

Walter, Alicia, & Daniel Olsen
227 Pine Street
New Windsor, NY 12553

24-4-9

Louis & Virginia Sciolto
225 Pine Street
New Windsor, NY 12553

24-4-10

Robert & Diann Williams
223 Pine Street
New Windsor, NY 12553

24-4-11

Joyce & Eugene Pelella
273 Union Avenue
New Windsor, NY 12553

24-4-12

William & Valerie Horton
269 Union Avenue
New Windsor, NY 12553

24-4-13

Susanne Meehan
267 Union Avenue
New Windsor, NY 12553

24-4-14

Robert & Larissa Ehrlinger
263 Union Avenue
New Windsor, NY 12553

24-4-15

Alfred & Mary Ann Conley
224 Oak Street
New Windsor, NY 12553

24-4-16

Robert Pagliaro
226 Oak Street
New Windsor, NY 12553

24-4-17

Nicholas & Janice Garzione
228 Oak Street
New Windsor, NY 12553

24-4-18

Joseph & Elsie McGrath
230 Oak Street
New Windsor, NY 12553

24-4-19

Lisa Manzo & Joseph DeMatteo
237 Spruce Street
New Windsor, NY 12553

24-4-21

Patricia Jo Deyo
Mary Jane Davenport
235 Spruce Street
New Windsor, NY 12553

24-4-22

Todd Cicardo
233 Spruce Street
New Windsor, NY 12553

24-4-23

Mark & Maureen Pavlik
231 Spruce Street
New Windsor, NY 12553

24-4-24

Curtis Pod
229 Spruce Street
New Windsor, NY 12553

24-4-25

Richard & Kathleen Lucchesi
227 Spruce Street
New Windsor, NY 12553

24-5-3

George & Marilyn Hoffman
5 Elm Street
New Windsor, NY 12553

24-5-4

NY Central Lines, LLC
c/o CSX
500 Water Street (J-910)
Jacksonville, FL 32202

24-5-5

Janet Anderson
8 Elm Street
New Windsor, NY 12553

24-5-7

Paula Sarvis & William King
c/o Alex & Irene King
6 Elm Street
New Windsor, NY 12553

24-5-8

Jose & Rebecca Domingo
4 Elm Street
New Windsor, NY 12553

24-5-11.1

Frederick & Vonique Jackson
257 Union Avenue
New Windsor, NY 12553

24-5-12

Tonina Snyder
261 Union Avenue
New Windsor, NY 12553

24-5-13

Denise Workman
223 Oak Street
New Windsor, NY 12553

24-5-14
Helene Horaz, Marilyn Terry, &
Edna Bliss
82 Chestnut Lane
Newburgh, NY 12550

24-5-17
William & Charlotte Walsh
231 Oak Street
New Windsor, NY 12553

24-5-21
Robert & Ruth Laverty
239 Spruce Street
New Windsor, NY 12553

24-5-24
Patricia Lang
223 Garden Street
New Windsor, NY 12553

24-6-1
William & Linda Holderfield
236 Spruce Street
New Windsor, NY 12553

24-6-4
Richard & Angela Case
224 Garden Street
New Windsor, NY 12553

24-6-12
John Martin
223 Parkway Drive
New Windsor, NY 12553

25-5-13
Christine & James Marcello
306 Cloverdale Court
New Windsor, NY 12553

25-5-16
John McKinney & Maureen McCallum
303 Cloverdale Court
New Windsor, NY 12553

25-5-20
Glenn & Diane Trapp
115 Glendale Drive
New Windsor, NY 12553

24-5-15
Philip & Adrienne Montone
227 Oak Street
New Windsor, NY 12553

24-5-18
Charles & Francine McDonough
233 Oak Street
New Windsor, NY 12553

24-5-22
Dennis & Ann Mullin
241 Spruce Street
New Windsor, NY 12553

24-5-25
Travis Durrwachter
Stacy Liparidis
225 Garden Street
New Windsor, NY 12553

24-6-2
Louis O'Neil
Jacalyn Hamilton
238 Spruce Street
New Windsor, NY 12553

24-6-5
Esther Krutchick
18 Kings Gate Road
Suffern, NY 10901

25-5-11
Jill & Howard Brown, Sr.
302 Cloverdale Court
New Windsor, NY 12553

25-5-14
Louis & Carol Smith
P.O. Box 621
Cornwall, NY 12518

25-5-17
Richard & Grace Melville
301 Cloverdale Court
New Windsor, NY 12553

25-5-21
Community Church of the Nazarene of
New Windsor
59 Blooming Grove Tpke
New Windsor, NY 12553

24-5-16
Edward & Maria Beach
229 Oak Street
New Windsor, NY 12553

24-5-19
Isidore & Conceta Ruggiero
235 Oak Street
New Windsor, NY 12553

24-5-23
Stefan & Edris Lenart
242 Spruce Street
New Windsor, NY 12553

24-5-26
Robert & Christina Christie
227 Garden Street
New Windsor, NY 12553

24-6-3
William Murphy
Kathleen McGuinness
240 Spruce Street
New Windsor, NY 12553

24-6-11
Andrew Krieger
219 Quassaick Avenue
New Windsor, NY 12553

25-5-12
Scott & Pamela Slepoy
304 Cloverdale Court
New Windsor, NY 12553

25-5-15
Robert & Carole Nolan
305 Cloverdale Court
New Windsor, NY 12553

25-5-19
Mahmood & Meher Ahmed
113 Glendale Drive
New Windsor, NY 12553

25-5-22
Robert & Ronnie Silver
404 Carlton Circle
New Windsor, NY 12553

25-5-23
Gary & Karen Coopersmith
406 Carlton Circle
New Windsor, NY 12553

25-5-26
Joseph & Mary Hussey
411 Carlton Circle
New Windsor, NY 12553

25-5-29
Richard & Sandra Sollas
405 Carlton Circle
New Windsor, NY 12553

25-5-33
Sergio Valentin
506 Balmoral Circle
New Windsor, NY 12553

25-5-36
George Richardson
512 Balmoral Circle
New Windsor, NY 12553

25-6-1
Dennis & Patricia Soricelli
511 Balmoral Circle
New Windsor, NY 12553

25-5-24
Christine Naclerio
408 Carlton Circle
New Windsor, NY 12553

25-5-27
Ernest & Patricia Wagner
409 Carlton Circle
New Windsor, NY 12553

25-5-30
Manuel Chambers
403 Carlton Circle
New Windsor, NY 12553

25-5-34
Ann Marie Connolly
508 Balmoral Circle
New Windsor, NY 12553

25-5-37
Tricia Kent
514 Balmoral Circle
New Windsor, NY 12553

25-6-2
Robert & Ellen Doerr
507 Balmoral Circle
New Windsor, NY 12553

25-5-25
William Kreeger
410 Carlton Circle
New Windsor, NY 12553

25-5-28
John & Eleanor Lech
407 Carlton Circle
New Windsor, NY 12553

25-5-32
John & Randee O'Connor
504 Balmoral Circle
New Windsor, NY 12553

25-5-35
Val & Marcie Gray
510 Balmoral Circle
New Windsor, NY 12553

25-5-52
County of Orange
255-257 Main Street
Goshen, NY 10924

TOWN OF NEW WINDSOR
REQUEST FOR NOTIFICATION LIST

DATE: 04-13-04 PROJECT NUMBER: ZBA# 04-24 P.B. # _____

APPLICANT NAME: MELVIN BYNUM

PERSON TO NOTIFY TO PICK UP LIST:

MELVIN BYNUM
237 OAK STREET
NEW WINDSOR, NY

TELEPHONE: 561-6259

TAX MAP NUMBER: SEC. 24 BLOCK 5 LOT 20
SEC. _____ BLOCK _____ LOT _____
SEC. _____ BLOCK _____ LOT _____

PROPERTY LOCATION: 237 OAK STREET
NEW WINDSOR, NY

THIS LIST IS BEING REQUESTED BY:

NEW WINDSOR PLANNING BOARD: _____

SITE PLAN OR SUBDIVISION: (ABUTTING AND ACROSS ANY STREET) _____

SPECIAL PERMIT ONLY: (ANYONE WITHIN 500 FEET) _____

AGRICULTURAL DISTRICT:
(ANYONE WITHIN THE AG DISTRICT WHICH IS WITHIN 500'
OF SITE PLAN OR SUBDIVISION PROJECT) _____

❖ ❖

NEW WINDSOR ZONING BOARD XXX

LIST WILL CONSIST OF ALL PROPERTY WITHIN 500 FEET OF PROJECT XXX

❖ ❖

AMOUNT OF DEPOSIT: 25.00 CHECK NUMBER: 1745

TOTAL CHARGES: _____



Town of New Windsor

555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4615
Fax: (845) 563-4695

ZONING BOARD OF APPEALS

April 22, 2004

Melvin Bynum
237 Oak Street
New Windsor, NY 12553

SUBJECT: REQUEST FOR VARIANCE #04-24

Dear Mr. Bynum:

This is just to let you know your Notices for Public Hearing were mailed out and the notice was also sent to The Sentinel Newspaper for publication. **PLEASE NOTE: The Sentinel will bill you directly for this add. This is not included in the escrow you posted upon application.**

Your Public Hearing before the Zoning Board of Appeals for your requested variance at:

237 Oak Street
New Windsor, NY

is scheduled for the May 10th, 2004 agenda.

This meeting starts at 7:30 p.m. and is held in the Town Meeting Room at Town Hall. If you have any questions or concerns in this matter, please feel free to contact me.

Very truly yours,

Myra Mason, Secretary
Zoning Board of Appeals

MLM:mlm



RESULTS OF Z.B.A. MEETING OF: April 12, 2004

PROJECT: Melvin Bynum

ZBA # 04-24
P.B.#



USE VARIANCE: NEED: EAF PROXY

LEAD AGENCY: M) S) VOTE: A N
RIVERA
MCDONALD CARRIED: Y N
REIS
MINUTA
KANE

NEGATIVE DEC: M) S) VOTE: A N
RIVERA
MCDONALD CARRIED: Y N
REIS
MINUTA
KANE

PUBLIC HEARING: M) S) VOTE: A N
RIVERA
MCDONALD CARRIED: Y N
REIS
MINUTA
KANE

APPROVED: M) S) VOTE: A N
RIVERA
MCDONALD CARRIED: Y N
REIS
MINUTA
KANE

ALL VARIANCES - PRELIMINARY APPEARANCE:

SCHEDULE PUBLIC HEARING: M) Mc S) Rv VOTE: A N
RIVERA A
MCDONALD A
~~REIS~~
~~MINUTA~~
KANE A

PUBLIC HEARING: STATEMENT OF MAILING READ INTO MINUTES

VARIANCE APPROVED: M) S) VOTE: A N

RIVERA
MC DONALD
REIS
MINUTA
KANE

CARRIED: Y N

No Complaints
No Trees
No Water Hazards

TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS

RECEIPT OF ESCROW RECEIVED:

DATE RECEIVED: 03-29-04

FOR: 04-24 ESCROW

FROM: MELVIN BYNUM


237 OAK STREET

NEW WINDSOR, NY 12553

CHECK NUMBER: 1744

AMOUNT: 300.00

RECEIVED AT COMPTROLLER'S OFFICE BY:



NAME

3/20/04

DATE

PLEASE RETURN SIGNED COPY TO MYRA FOR FILING

THANK YOU

Town of New Windsor
555 Union Avenue
New Windsor, NY 12553
(845) 563-4611

RECEIPT
#316-2004

03/30/2004

ZBA - 04-24 application
Bynum, Mel

Received \$ 50.00 for Zoning Board Fees, on 03/30/2004. Thank you for
stopping by the Town Clerk's office.

As always, it is our pleasure to serve you.

Deborah Green
Town Clerk



Town of New Windsor

555 Union Avenue
New Windsor, New York 12553
Telephone: (845) 563-4615
Fax: (845) 563-4695

ZONING BOARD OF APPEALS

March 29, 2004

Melvin Bynum
237 Oak Street
New Windsor, NY 12553

SUBJECT: REQUEST FOR VARIANCE #04-24

Dear Mr. Bynum:

This letter is to inform you that you have been placed on the April 12th, 2004 agenda for the Zoning Board of Appeals to discuss your request for a variance at:

237 Oak Street
New Windsor, NY

This meeting starts at 7:30 p.m. and is held in the Town Meeting Room at Town Hall. If you have a problem with this time and/or date, please contact me at the above number and we will reschedule your appearance. If you have any further questions, please feel free to contact me.

Very truly yours,

Myra Mason, Secretary
Zoning Board of Appeals

MLM:mlm

APPLICANT/OWNER PROXY STATEMENT
(for professional representation)

for submittal to the:
TOWN OF NEW WINDSOR ZONING BOARD OF APPEALS

Melvin Bynum Sr., deposes and says that he resides
(OWNER)
at 237 Oak Street in the County of Orange
(OWNER'S ADDRESS)
and State of New York and that he is the owner of property tax map
(Sec. Block Lot)
designation number (Sec. Block Lot) which is the premises described in

the foregoing application and that he authorizes:

Melvin Bynum Jr.
(Applicant Name & Address, if different from owner)

(Name & Address of Professional Representative of Owner and/or Applicant)

to make the foregoing application as described therein.

Date: May 5, 2004

Sworn to before me this:
5th day of May 2004

Cheryl L. Canfield

CHERYL L. CANFIELD
Notary Public, State of New York
Qualified in Orange County
#01CA6073319

Signature Expires April 22, 2006

Melvin Bynum Sr.
Owner's Signature (MUST BE NOTARIZED)

Melvin Bynum Jr.
Applicant's Signature (If different than owner)

Representative's Signature

THIS FORM IS TO BE COMPLETED ONLY IF SOMEONE OTHER THAN THE PROPERTY OWNER WILL BE APPEARING AS REPRESENTATION OF THE OWNER AT THE ZBA MEETINGS.

**** PLEASE NOTE:**

ONLY OWNER'S SIGNATURE MUST BE NOTARIZED.

COMPLETE THIS PAGE ☐



**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS**



APPLICATION FOR VARIANCE

March 16, 2009
Date

Application Type: Use Variance ☐ Area Variance ☐
Sign Variance ☐ Interpretation ☐

I. Owner Information:

Phone Number: (845) 561-1259
Fax Number: (845) 671-8205
Melvin Bynum
(Name)
237 Oak Street, New Windsor, NY 12553
(Address)

II. Applicant:

Phone Number: ()
Fax Number: ()
Melvin Bynum
(Name)
237 Oak Street, New Windsor, NY 12553
(Address)

III. Forwarding Address, if any, for return of escrow:

Phone Number: ()
Fax Number: ()
(Name)
(Address)

IV. Contractor/Engineer/Architect/Surveyor/:

Phone Number ()
Fax Number: ()
(Name)
(Address)

V. Property Information:

Zone: R-4 Property Address in Question: 237 Oak Street
Lot Size: _____ Tax Map Number: Section 24 Block 5 Lot 20
a. What other zones lie within 500 feet? _____
b. Is pending sale or lease subject to ZBA approval of this Application? No
c. When was property purchased by present owner? Dec 1984
d. Has property been subdivided previously? No If so, When: _____
e. Has an Order to Remedy Violation been issued against the property by the Building/Zoning/Fire Inspector? _____
f. Is there any outside storage at the property now or is any proposed? No

****PLEASE NOTE:****

THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.

COMPLETE THIS PAGE ☐

**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS**

APPLICATION FOR VARIANCE - continued

VIII. AREA VARIANCE: (This information will be on your Building Department Denial form you receive)

Area Variance requested from New Windsor Zoning Local Law,

	<u>Requirements</u>	<u>Proposed or Available</u>	<u>Variance Request</u>
Min. Lot Area			
Min. Lot Width			
Reqd. Front Yd.	35 ft.	24 ft	11 ft
Reqd. Side Yd.			
Reqd. Rear Yd.			
Reqd. St Front*			
Max. Bldg. Hgt.			
Min. Floor Area*			
Dev. Coverage*			
Floor Area Ration**			
Parking Area			

*Residential Districts Only

**Non-Residential Districts Only

PLEASE NOTE:

THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.

COMPLETE THIS PAGE ☐

**TOWN OF NEW WINDSOR
ZONING BOARD OF APPEALS**

APPLICATION FOR VARIANCE - continued

- IX. In making its determination, the ZBA shall take into consideration, among other aspects, the benefit to the applicant if the variance is granted as weighed against the detriment to the health, safety and welfare of the neighborhood or community by such grant. Also, whether an undesirable change will be produced in the character of the neighborhood or a detriment to nearby properties will be created by the granting of the area variance; (2) whether the benefit sought by the applicant can be achieved by some other method feasible for the applicant to pursue other than an area variance; (3) whether the requested area variance is substantial; (4) whether the proposed variance will have an adverse effect or impact on the physical or environmental conditions in the neighborhood or district; and (5) whether the alleged difficulty was self-created.

After reading the above paragraph, please describe why you believe the ZBA should grant your application for an Area Variance:

*No safety issues with front
porch. Does not interfere with any other structures.*

PLEASE NOTE:

THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.

XII. ADDITIONAL COMMENTS:

- (a) Describe any conditions or safeguards you offer to ensure that the quality of the zone and neighboring zones is maintained or upgraded and that the intent and spirit of the New Windsor Zoning Local Law is fostered. (Trees, landscaped, curbs, lighting, paving, fencing, screening, sign limitations, utilities, drainage.)
- _____
- _____

XIII. ATTACHMENTS REQUIRED:

- ☐ Copy of contract of sale, lease or franchise agreement. Copy of deed and title policy.
- ☐ Copy of site plan or survey (if available) showing the size and location of the lot, buildings, facilities, utilities, access drives, parking areas, trees, landscaping, fencing, screening, signs, curbs, paving and streets within 200 ft. of the lot in question.
- ☐ Copies of signs with dimensions and location.
- ☐ Three checks: (each payable to the TOWN OF NEW WINDSOR)
- ☐ One in the amount of \$ 300.00 or 500.00 , (escrow)
- ☐ One in the amount of \$ 50.00 or 150.00 , (application fee)
- ☐ One in the amount of \$ 25.00 , (Public Hearing List Deposit)
- ☐ Photographs of existing premises from several angles. (IF SUBMITTING DIGITAL PHOTOS PRINTED FROM COMPUTER – PLEASE SUBMIT THREE(3) SETS OF THE PHOTOS.)

XIV. AFFIDAVIT.

STATE OF NEW YORK)

) SS.:

COUNTY OF ORANGE)

The undersigned applicant, being duly sworn, deposes and states that the information, statements and representations contained in this application are true and accurate to the best of his/her knowledge or to the best of his/her information and belief. The applicant further understands and agrees that the Zoning Board of Appeals may take action to rescind any variance granted if the conditions or situation presented herein are materially changed.

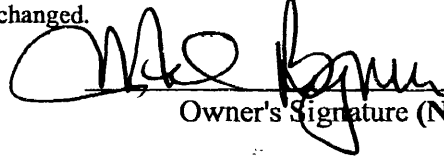
Sworn to before me this:

16th day of March 2004

Cheryl L. Canfield

CHERYL L. CANFIELD
Notary Public, State of New York
Qualified in Orange County

#01CA6073319
Signature and Stamp of Notary
Commission Expires April 22, 2006



Owner's Signature (Notarized)

Owner's Name (Please Print)

Applicant's Signature (If not Owner)

PLEASE NOTE:

THIS APPLICATION, IF NOT FINALIZED, EXPIRES ONE YEAR FROM THE DATE OF SUBMITTAL.

COMPLETE THIS PAGE ☐



TOWN OF NEW WINDSOR

555 UNION AVENUE
NEW WINDSOR, NY 12553
(845) 563-4615 (MYRA MASON)



ZONING BOARD PROCEDURES

**PLEASE READ PAGE ONE AND TWO OF THIS PACKAGE AND SIGN PAGE TWO
IT EXPLAINS THE PROCEDURE TO BE FOLLOWED FOR YOUR APPLICATION.**

PLEASE COMPLETE THE ATTACHED APPLICATION FORMS WHERE IT APPLIES TO YOUR SITUATION AND RETURN TO MYRA MASON (845-563-4615) AT THE ZONING BOARD OFFICE (LOCATED IN THE PLANNING BOARD & ENGINEERING OFFICE IN TOWN HALL) WITH THREE CHECKS MADE PAYABLE TO "THE TOWN OF NEW WINDSOR" AS FOLLOWS:

RESIDENTIAL: (Three Separate Checks Please)

APPLICATION FEE:	\$ 50.00
*ESCROW:	\$300.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

MULTI-FAMILY: (Three Separate Checks Please)

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

COMMERCIAL: (Three Separate Checks Please)

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

INTERPRETATION: (Three Separate Checks Please)

APPLICATION FEE:	\$150.00
*ESCROW:	\$500.00
** <u>DEPOSIT</u> FOR PUBLIC HEARING LIST:	\$ 25.00

YOU WILL THEN BE SCHEDULED FOR THE NEXT AVAILABLE AGENDA FOR YOUR "PRELIMINARY MEETING".

ESCROW

IS TO COVER OUTSIDE PROFESSIONAL FEES SUCH AS ZBA ATTORNEY FEE, MINUTES OF YOUR PORTION OF THE MEETING, ETC. THE BALANCE WILL BE RETURNED TO YOU UPON CLOSING FILE.

THE APPLICANT WILL BE BILLED DIRECTLY FOR THE PUBLIC HEARING ADVERTISEMENT IN THE "SENTINEL NEWSPAPER"

LIST OF PROPERTY OWNERS
WITHIN 500 FT. RADIUS OF
PROPERTY IN QUESTION:

APPROXIMATE COST FOR
PUBLIC HEARING LIST:

1-10 NAMES	25.00
11-20 NAMES	35.00
21-30 NAMES	45.00
31-40 NAMES	55.00
41-50 NAMES	65.00
51-60 NAMES	75.00
61-70 NAMES	85.00
71-80 NAMES	95.00
81-90 NAMES	105.00
91-100 NAMES	115.00

ANYTHING OVER 100 NAMES
IS \$1.00 EA. ADDITIONAL
NAME

FOLLOWING YOUR PRELIMINARY MEETING, THE ZONING BOARD SECRETARY WILL ORDER YOUR "PUBLIC HEARING LIST" FROM THE ASSESSOR'S OFFICE.

1. WHEN THE ASSESSOR'S OFFICE NOTIFIES YOU THAT YOUR LIST IS READY, YOU MUST COME IN AND PAY THE BALANCE DUE FOR THE LIST. (THIS WILL BE PREPARED ON LABELS FOR YOUR CONVENIENCE).
2. PREPARE AN ENVELOPE (self-sealing envelopes are much appreciated) FOR EACH LABEL WITH YOUR RETURN ADDRESS AND A REGULAR \$.37 STAMP. BRING THE PREPARED ENVELOPES AND A COPY OF THE LIST TO THE ZONING BOARD SECRETARY FOR MAILING. YOUR PUBLIC HEARING DATE WILL BE SCHEDULED AT THIS TIME.

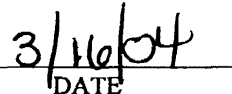
NOTE:

IF IT IS EASIER FOR YOU, YOU CAN BRING THE ENVELOPES WITH YOU WHEN YOU PICK UP AND PAY FOR YOUR LIST. YOU CAN PUT THE LABELS ON AT THAT TIME AND BRING THEM TO THE ZBA OFFICE FOR COMPLETION.

**** MUST READ AND SIGN ****

I UNDERSTAND THAT I WILL BE BILLED DIRECTLY FOR MY "LEGAL NOTICE" TO BE PUBLISHED IN THE SENTINEL NEWSPAPER FOR MY PUBLIC HEARING....(this charge is not deducted from your escrow posted).


SIGNATURE


DATE

NOTE:

THE ZBA MEETS ON THE 2ND AND 4TH MONDAY OF EACH MONTH UNLESS A HOLIDAY FALLS ON THAT DATE.
(JULY AND AUGUST – ONE MEETING PER MONTH ONLY)